ADJOURNED REGULAR MEETING MINUTES

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
SEPTEMBER 30, 2025

Properly noticed in accordance with Gov. Code, § 54956 a regular meeting of the Board of Directors of the Santa Ynez River Water Conservation District was scheduled for Tuesday, September 16, 2025, at 5:30 p.m. at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California. At 5:30 p.m., there being a lack of quorum in attendance, the Board Secretary, Amber Thompson adjourned the meeting to Tuesday, September 30, 2025, at 5:30 p.m. at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California and posted a written Notice of Adjournment on the outside wall of the Council Chambers building, in accordance with Gov. Code, § 54955. There was one member of the public in attendance.

Properly noticed in accordance with Gov. Code, § 54955, an adjourned regular meeting of the Board of Directors of the Santa Ynez River Water Conservation District was held on Tuesday, September 30, 2025, at 5:30 p.m. at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California

Directors Present: Philip Carpenter, Robert Dunlap, Steve Jordan, Larry Lahr, and Brett Marymee

Others Present (in-person): Bill Buelow, Paeter Garcia, Alex Pappas, and Amber Thompson

Others Present (teleconference): Steve Torigiani (Young Wooldridge)

1. CALL TO ORDER AND ROLL CALL

President Lahr called the meeting to order at 5:30 pm. Ms. Thompson called roll. All Directors were present providing a quorum.

2. PLEDGE OF ALLEGIANCE

President Lahr led the Pledge of Allegiance.

3. ADDITIONS, IF ANY, TO THE AGENDA

There were no additions to the agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT AGENDA

a. Minutes of the Regular Meeting of June 17, 2025, Special Meetings of June 24, 2025, and August 12, 2025

b. Financial Reports FY 2024-25, Period 12, and FY 2025-26, Period 1

c. Warrant Lists for May, June, July, and August 2025

d. Quarterly Investment Report

Director Jordan made a **MOTION** to approve the Consent Agenda items, as presented. Director Marymee seconded the motion. The motion passed 5-0 by voice vote.

6. GENERAL MANAGER REPORT, Status and Discussion on the following topics:

a. Surface Water Program

Mr. Pappas provided an update on the Surface Water Program including rainfall and reservoir report, La Nina forecast, and delays with the Biological Assessment. Discussion followed. There was no public comment.

b. Groundwater Program

Mr. Buelow provided an update on the January through June groundwater production reporting, preparation of December Groundwater Production Statements, and online database, reporting and payment system expected limited rollout in January 2026. Discussion followed. There was no public comment and no action was taken.

c. Sustainable Groundwater Management Act

i. Receive updates for WMA, CMA, and EMA

Mr. Buelow reported out the following updates:

- WMA GSA's JPA Addendum to add an Agricultural Representative has been held up by the City of Lompoc but other Member Agencies are continuing to request a resolution of the issue.

- CMA GSA is looking at ways to reduce costs and lower the groundwater management fees including researching on a coalition of small GSAs of which the CMA qualifies.

- EMA GSA Agricultural Representative continues to request representation at the Member Agency representative meetings to participate in those discussions. The item is expected to be addressed at the upcoming EMA GSA Board meeting.

There was no public comment or action.

ii. Proposition 68 Grant Request for Extension Letter and Amendment

Mr. Buelow reported that he spoke to DWR representatives and submitted a letter requesting an extension amendment to the Prop. 68 Grant to extend the grant term through February 28, 2027. Discussion followed. There was no public comment and

no action was taken.

d. Introduction of Human Resources Attorney from AMMCG

Mr. Buelow reported that Molly Wilson of Adamski, Moroski, Madden, Cumberland, Green, LLP (AMMCG) is the District's new Human Resources Legal Counsel contracted through Young Wooldridge. There was no discussion, no public comment and no action.

e. Director Stipends for 2026

Mr. Torigiani explained limits and rules with changing Director stipends from $75 to $175 per meeting and $75 per committee meeting, as was requested by the Board during a prior meeting. The required resolution will be on the December 2025 meeting agenda for consideration. Discussion followed. There was no public comment and no action was taken.

7. CONSIDER SDRMA 2025 BOARD OF DIRECTORS ELECTION PACKET AND APPROVE BALLOT SUBMITTAL

Ms. Thompson reported that SYRWCD could not submit a ballot as the submission deadline had passed. She announced the four SDRMA Directors that were elected to a four-year term beginning January 1, 2026. There was no discussion and no action was taken.

8. ATTORNEY REPORT

Mr. Torigiani reported on legislation, including a pending groundwater adjudication bill, and a pending Brown Act revision bill.

9. REPORTS, ACTS BY BOARD MEMBERS, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, OBSERVATIONS, AND OTHER MATTERS, AND/OR COMMUNICATIONS NOT REQUIRING ACTION

There were no reports.

10. REQUESTS FROM THE BOARD OF DIRECTORS FOR ITEMS TO BE INCLUDED ON THE NEXT AGENDA

There were no requests.

11. NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 16, 2025, 5:30 PM, AT BUELLTON CITY COUNCIL CHAMBERS, 140 WEST HIGHWAY 246, BUELLTON, CALIFORNIA

The next regular meeting of the Board meeting is scheduled for Tuesday, December 16, 2025, at 5:30 p.m., at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

12. CLOSED SESSION

The Board convened to Closed Session from 6:26 p.m. to 8:03 p.m. to discuss the following items:

a. Conference with Legal Counsel – Pending Litigation (Gov. Code, § 54956.9, subd. (d)(1)): In the matter of Petition for Change of City of Solvang for Water Right Permit No. 15878 (Application A022423), which authorizes diversion of water from the Santa Ynez River (underflow) in Santa Barbara County, pending before the State Water Resources Control Board Office of Administrative Hearings.

b. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(2)): Significant exposure to litigation (Three Matters).

c. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(4)): Possible initiation of litigation (Two Matters).

d. Performance Evaluation of Public Employee (Gov. Code, § 54957(b)(1)) - Title: General Manager.

13. RECONVENE INTO OPEN SESSION / CLOSED SESSION REPORT

At 8:03 p.m., the Board reconvened into Open Session. President Lahr reported no reportable action was taken.

14. CONSIDER RECOMMENDATION AND APPROVAL OF CHANGES TO SALARY / BENEFITS OF GENERAL MANAGER

Director Jordan made a **MOTION** to give William Buelow, General Manager, a 3% merit increase to his annual salary, retroactive to September 1, 2025. Director Carpenter seconded the motion. The motion passed 5-0 by voice vote.

President Lahr announced the Board will continue with input on the employee evaluation of the General Manager at the December Board meeting.

15. ADJOURNMENT

President Lahr adjourned the meeting at 8:06 p.m.

Larry Lahr, President

Amber M. Thompson, Secretary

12/16/2025

Santa Ynez River Water Conservation District
Balance Sheet
As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1325-00 · Mechanics Checking #7071-01	601.30
1330-00 · Five Star Checking #5935	45,931.62
1340-05 · Mechanics #7311 (GW Revenue)	3,287.92
1345-00 · Five Star MM #5986	261,238.70
1350-01 · LAIF	798,955.68
1350-03 · California Class	1,227,414.94
1360-00 · LAIF/SBIF FMV Adjustment	-3,384.00
1374-00 · Prepaid Expenses	962.62
Total Checking/Savings	2,335,008.78
Accounts Receivable	
1500-00 · Accounts Receivable	333,853.89
Total Accounts Receivable	333,853.89
Other Current Assets	
1501-00 · Accounts Receivable - CMA Loan	218,875.54
1502-00 · Accounts Receivable - EMA Loan	112,438.75
1503-00 · Accounts Receivable - WMA Loan	231,124.46
Total Other Current Assets	562,438.75
Total Current Assets	3,231,301.42
Fixed Assets	
1504 · Grants Receivable	146,867.00
Total Fixed Assets	146,867.00
TOTAL ASSETS	**3,378,168.42**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2220-00 · Accounts Payable	41,435.00
Total Accounts Payable	41,435.00
Other Current Liabilities	
2225-00 · Accrued Payroll Taxes	4,150.51
2225-06 · Deferred Comp - Lincoln Nat'l	2,216.00
2225-07 · Medical Insurance Withheld	441.93
2250-02 · SGMA Funds Due to other Govts	89,583.46
Total Other Current Liabilities	96,391.90
Total Current Liabilities	137,826.90
Total Liabilities	137,826.90
Equity	
3200-00 · Unappropriated Reserves	2,376,336.95
32000 · Retained Earnings	726,878.37
Net Income	137,126.20
Total Equity	3,240,341.52
TOTAL LIABILITIES & EQUITY	**3,378,168.42**

Santa Ynez River Water Conservation District
Profit & Loss Budget vs. Actual
July through October 2025

	Period 4		Fiscal Year-to-date TOTAL			
	Oct 25	Budget	Jul - Oct 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense						
Income						
4500-00 · DWR Grant Reimbursement	0.00	0.00	11,869.00	11,000.00	869.00	107.9%
4600-00 · GSA Administrative Services	4,228.50	3,000.00	22,787.00	16,000.00	6,787.00	142.42%
4910-00 · Ground Water Charges	11,670.92	4,000.00	378,786.67	364,000.00	14,786.67	104.06%
4930-00 · SB County Property Taxes	0.00	17,000.00	0.00	17,000.00	-17,000.00	0.0%
4934-00 · Interest Income, all sources	5,439.78	5,250.00	31,679.80	24,000.00	7,679.80	132.0%
4937-00 · Miscellaneous Income	2,832.43	0.00	2,949.62	0.00	2,949.62	100.0%
Total Income	24,171.63	29,250.00	448,072.09	432,000.00	16,072.09	103.72%
Gross Profit	24,171.63	29,250.00	448,072.09	432,000.00	16,072.09	103.72%
Expense						
5500-00 · Employee Compensation	38,525.12	37,795.00	152,431.94	151,180.00	1,251.94	100.83%
5505-00 · Payroll (SS and Medicare)	2,590.67	3,180.00	11,373.45	12,720.00	-1,346.55	89.41%
5506-00 · Employee Benefits	3,884.51	4,000.00	15,634.64	15,860.00	-225.36	98.58%
5507-00 · Retirement Costs	2,719.45	2,645.50	10,656.07	10,582.00	74.07	100.7%
5512-00 · Outside Staff Support	955.00	540.00	2,530.00	2,030.00	500.00	124.63%
5513-00 · Director Fees	0.00	550.00	600.00	1,300.00	-700.00	46.15%
5513-50 · Director Fees SGMA	0.00	150.00	300.00	1,500.00	-1,200.00	20.0%
5514-00 · Ground Water Charges Admin	7,487.50	8,000.00	11,862.02	32,000.00	-20,137.98	37.07%
5514-01 · GW Chgs Admin - Zone A	70.00		760.00			
5514-02 · GW Chgs Admin - Zone B	0.00		20.00			
5514-04 · GW Chgs Admin - Zone C	40.00		95.00			
5514-05 · GW Chgs Admin - Zone D	0.00		285.00			
5514-06 · GW Chgs Admin - Zone E	0.00		35.00			
5514-07 · GW Chgs Admin - Zone F	0.00		15.00			
5521-00 · Office Supplies - Incl Computer	541.53	500.00	4,334.40	1,985.00	2,349.40	218.36%
5522-00 · IT Services	238.83	250.00	913.83	875.00	38.83	104.44%
5523-00 · Communications	656.37	350.00	5,287.65	4,050.00	1,237.65	130.56%
5524-00 · Travel & Training	172.34	2,500.00	5,608.22	11,000.00	-5,391.78	50.98%
5527-00 · Audit/Accounting	0.00	3,000.00	0.00	3,500.00	-3,500.00	0.0%
5529-00 · Insurance, Bonds, Worker's Comp	0.00	0.00	21,306.66	24,150.00	-2,843.34	88.23%
5530-00 · Miscellaneous Expense	0.00	25.00	0.00	50.00	-50.00	0.0%
5531-00 · Dues	0.00	0.00	35.64	300.00	-264.36	11.88%
5540-00 · LAFCO Cost	0.00	0.00	1,001.00	1,000.00	1.00	100.1%
5560-00 · Office Occupancy	2,093.65	2,050.00	8,334.21	8,450.00	-115.79	98.63%
5570-00 · Records Services	331.33	180.00	862.13	880.00	-17.87	97.97%
5590-00 · Credit Card Processing Fees	11.65	10.00	232.02	175.00	57.02	132.58%
5600-20 · SGMA WMA	182.20	150.00	810.00	730.00	80.00	110.96%
5600-30 · SGMA CMA	15.40	150.00	-325.66	400.00	-725.66	-81.42%
5600-40 · SGMA EMA	4.90	150.00	-135.88	300.00	-435.88	-45.29%
5600-90 · SGMA Legal	3,080.00	2,500.00	4,396.25	5,200.00	-803.75	84.54%
5626-00 · Legal - General Counsel	594.30	3,000.00	7,107.06	8,000.00	-892.94	88.84%
5626-08 · Legal - Upper SYR Ops	0.00	0.00	0.00	0.00	0.00	0.0%
5626-12 · Legal - WR 2019-0148 Decision	650.00	3,000.00	3,201.25	9,000.00	-5,798.75	35.57%
5626-14 · Legal - Fisheries	1,300.00	500.00	1,300.00	1,000.00	300.00	130.0%
5626-20 · Legal - HR	162.50	225.00	292.50	700.00	-407.50	41.79%
5626-50 · Legal - GW Program	1,625.00	600.00	1,787.50	2,100.00	-312.50	85.12%
5626-60 · Legal - Assessments/Charges	3,361.25	20,000.00	16,561.25	20,000.00	-3,438.75	82.81%

Santa Ynez River Water Conservation District
Profit & Loss Budget vs. Actual
July through October 2025

	Period 4		Fiscal Year-to-date TOTAL			
	Oct 25	Budget	Jul - Oct 25	Budget	$ Over Budget	% of Budget
5633-00 · Engineer - General & Misc	537.25	670.00	1,156.63	1,640.00	-483.37	70.53%
5633-01 · Annual G.W. Report	0.00	0.00	35.59	0.00	35.59	100.0%
5633-02 · WR 89-18 Operations (WRR)	3,059.50	10,000.00	6,201.25	22,000.00	-15,798.75	28.19%
5633-08 · Upper SYR Operations	105.50	200.00	105.50	400.00	-294.50	26.38%
5633-12 · WR 2019-0148 Decision,	0.00	1,200.00	0.00	2,400.00	-2,400.00	0.0%
5633-14 · Fisheries Hydrology	334.25	1,440.00	1,623.50	3,480.00	-1,856.50	46.65%
5633-16 · Special Studies	0.00	1,000.00	5,638.75	7,500.00	-1,861.25	75.18%
5633-20 · Rate Study	0.00	5,000.00	0.00	6,000.00	-6,000.00	0.0%
5700-00 · Contengencies All Zones General	1,732.52	4,166.66	1,732.52	16,666.72	-14,934.20	10.4%
5700-10 · Tenant Improvements	4,944.00		4,944.00			
Total Expense	82,006.52	119,677.16	310,945.89	391,103.72	-80,157.83	79.51%
Net Ordinary Income	-57,834.89	-90,427.16	137,126.20	40,896.28	96,229.92	335.3%
Net Income	**-57,834.89**	**-90,427.16**	**137,126.20**	**40,896.28**	**96,229.92**	**335.3%**

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

SEPTEMBER 2025 WARRANT LIST FOR BOARD APPROVAL

(Account held at Five Star Bank)

NUMBER	DATE	PAYEE	DESCRIPTION		AMOUNT
1447	9/1/2025	Jim Heyerly	September 2025 Rent	$	1,600.00
ACH	9/3/2025	Payroll	August 16-31, 2025 Salary	$	11,738.79
ACH	9/3/2025	Philip Carpenter	Meeting: 8/12/25	$	69.26
ACH	9/3/2025	Stepen Jordan	Meetings: 8/12/25; 8/28/25 EMA	$	138.52
ACH	9/3/2025	Larry Lahr	Meeting: 8/12/25	$	69.26
ACH	9/3/2025	J. Brett Marymee	Meetings 8/28/25 EMA	$	69.26
ACH	9/3/2025	Employment Development Dept.	EDD Tax Deposit (August 16-31, 2025)	$	747.16
ACH	9/3/2025	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (August 16-31, 2025)	$	5,071.36
ACH	8/27/2025	Lincoln Financial Group	401a Plan Employer Match (partial 8/31/25)	$	615.93
ACH	8/27/2025	Lincoln Financial Group	457 Plan Employee Deferred Comp. (8/31/25) & Employer Match (partial 8/31/25)	$	2,923.84
ACH	9/5/2025	Pacific Gas & Electric	July-August 2025 Electric Service	$	132.69
1448	9/7/2025	J. Brett Marymee	Expense Reimbursement, August 2025 mileage. UWI Conference	$	121.00
1449	9/7/2025	Hawkins Pappas	August 2025 Staff Support and GW Database	$	672.40
1450	9/7/2025	Stetson Engineers	July 2025 Engineering Service	$	2,626.25
1451	9/7/2025	US Bank Corp	August 2025 CalCard	$	2,349.26
1452	9/7/2025	Valley Bookkeeping Services	August 2025 Bookkeeping	$	475.00
ACH	9/17/2025	SDRMA	Employee Benefits: October 2025 Medical and Ancillary Insurance	$	4,788.65
ACH	9/17/2025	Payroll	September 1-15, 2025 Salary	$	11,903.13
ACH	9/17/2025	Employment Development Dept.	EDD Tax Deposit (September 1-15, 2025)	$	751.77
ACH	9/17/2025	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (September 1-15, 2025)	$	5,065.88
ACH	9/18/2025	Lincoln Financial Group	401a Plan Employer Match (partial 9/15/25)	$	615.93
ACH	9/18/2025	Lincoln Financial Group	457 Plan Employee Deferred Comp. (9/15/25) & Employer Match (partial 9/15/25)	$	2,922.84
Transfer	9/23/2025	WMA GSA	Loan Contribution 1 of 2 for FY 25-26. $125,000 request. Applied $43,875.53 credit for GSP Action Plan expenses paid by SYRWCD which was reimbursed by Prop 68 Grant.	$	43,875.54
ACH	9/23/2025	WMA GSA	Loan Contribution 2 of 2 for FY 25-26. Balance due of $125,000 request.	$	81,124.46
1453		see October 2025 Warrant List		$	-
1454	9/26/2025	VOID	printing error	$	-
1455	9/26/2025	County of Santa Barbara	IRWM Participation Cost (1/1/25-6/30/25)	$	35.64
1456	9/26/2025	Onsite Computers and Design	Technology Services and annual software licenses	$	1,241.86
1457	9/26/2025	Young Wooldridge	August 2025 Legal Service	$	9,478.95
				TOTAL	**$ 191,224.63**

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
OCTOBER 2025 WARRANT LIST FOR BOARD APPROVAL
(Account held at Five Star Bank)

NUMBER	DATE	PAYEE	DESCRIPTION		AMOUNT
1453	10/1/2025	Jim Heyerly	October 2025 Rent	$	1,600.00
1454-1457		see September 2025 Warrant List		$	-
ACH	10/2/2025	Payroll	September 16-30, 2025 Salary	$	11,903.13
ACH	10/2/2025	Philip Carpenter	Meeting: 9/30/25	$	69.26
ACH	10/2/2025	Robert Dunlap	Meeting: 9/30/25	$	69.26
ACH	10/2/2025	Stepen Jordan	Meetings: 9/30/255; 9/25/25 EMA	$	138.52
ACH	10/2/2025	Larry Lahr	Meeting: 9/30/25	$	69.26
ACH	10/2/2025	J. Brett Marymee	Meetings 9/30/25; 9/25/25 EMA	$	138.52
ACH	10/2/2025	Employment Development Dept.	EDD Tax Deposit (Sept. 16-31, 2025)	$	751.77
ACH	10/3/2025	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (Sept. 16-31, 2025)	$	5,146.24
ACH	10/3/2025	Lincoln Financial Group	401a Plan Employer Match (partial 9/30/25)	$	615.93
ACH	9/5/2025	Lincoln Financial Group	457 Plan Employee Deferred Comp. (9/30/25) & Employer Match (partial 9/30/25)	$	2,922.84
1448	9/7/2025	Pacific Gas & Electric	August-September 2025 Electric Service	$	98.93
ACH	10/14/2025	Payroll	September 1-30, 2025 salary owed due to Board approved retroactive salary increase	$	461.42
ACH	10/3/2025	Lincoln Financial Group	401a Plan Employer Match owed (9/15/25 & 9/30/25 payrolls) due to Board approved retroactive salary increase	$	36.95
ACH	10/15/2025	SDRMA	Employee Benefits: November 2025 Medical and Ancillary Insurance	$	4,788.65
1458	10/15/2025	Inklings	Groundwater statements, pamplet, and pre-printed envelopes. 47th Annual Report - 3 printed sets.	$	1,210.26
1459	10/15/2025	Hawkins Pappas	September 2025 General Staff Support and Groundwater Database Support	$	631.50
1460	10/15/2025	Young Wooldridge	September 2025 Legal Service	$	6,272.98
1461	10/15/2025	Onsite Computers and Design	Technology Services, purchase and install new monitor, and Adobe Acrobat annual licenses	$	1,451.52
1462	10/15/2025	Stetson Engineers	August 2025 Engineering Service	$	4,957.72
1463	10/15/2025	US Bank Corp	September 2025 CalCard - includes United Water Conference attendance expenses for Director Marymee and General Manager (Aug. 19-22, 2025)	$	4,387.43
1464	10/15/2025	Valley Bookkeeping Services	September 2025 Bookkeeping	$	475.00
1465	10/15/2025	Tri County Office Furniture	Ergonomic office/task chairs (deposit)	$	1,651.27
1466	10/15/2025	VOID	Pritnt error	$	-
1467		see November 2025 Warrant List			
1468	10/15/2025	Snow Custom Flooring	Tenant Improvements: Flooring replacement back part of suite - remove old allergen filled carpet and install plank flooring (Approved by Landlord)	$	4,614.00
ACH	10/16/2025	Payroll	October 1-15, 2025 Salary	$	12,056.54
ACH	10/16/2025	Employment Development Dept.	EDD Tax Deposit (October 1-15, 2025)	$	778.77
ACH	10/16/2025	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (October 1-15, 2025)	$	5,276.54
ACH	10/23/2025	Lincoln Financial Group	401a Plan Employer Match (partial 10/15/25)	$	634.41
ACH	10/23/2025	Lincoln Financial Group	457 Plan Employee Deferred Comp. (10/15/25) & Employer Match (partial 10/15/25)	$	2,922.84
			TOTAL	**$**	**76,131.46**